



American Embassy  
U.S. Commercial Service  
Bangkok, Thailand

May 1, 2012

Dear Valued Customer,

The U.S. Commercial Service, at the American Embassy in Bangkok, facilitates the certification and legalization of documents as required by Thai government agencies, in order to support the importation and sales of U.S. products and services in the Thai market. They include:

- ***The Treaty of Amity*** (Ministry of Commerce)
- ***Product Registration*** ( Ministry of Public Health & Ministry of Agriculture and Cooperative)
- ***Certification of Representation*** (Ministry of Defense)

We have reviewed our administrative processes to ensure optimal efficiency, and have made some adjustments. These adjustments are in regard to credit card payments and expedited processing.

Please note that as of June 18, 2012, our fee structure, per one signature/document, is as follows:

1. **US\$80: For certification and legalization, paid by credit card.** (Payment will have to be made online through a secure link that our office will provide.)
2. **US\$120: For certification and legalization, that requires 24-hour expedited processing.** (The requests will be accommodated only when there is an authorized officer available, so please contact us to confirm that the request can be accommodated.)

The standard timeframe for completing a certification service remains 3 – 5 business days, from the time payment is received and the original documents are delivered to us.

We appreciate your understanding as we work to support your business needs.

Best Regards,

Francis M. Peters  
Commercial Attaché